



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Lindsey P. Horvath
Janice Hahn
Kathryn Barger

Commissioners

Chair

Angela Gibson-Shaw
Second District

Vice Chair
Vartan Djhanian
Fifth District

Andrew Chou
First District

Bridget Prince
First District

Kerry Doi
First District

Barney Santos
First District

Carina Rivera
First District Alternate

Ametta Mack
Second District

Sarah R. Harris
Second District

Leslie Jones
Second District Alternate

Adriana Gomez
Third District

Arthur Lensky
Third District

Robyn Ritter-Simon
Third District

Scott Mayers, Ph.D.
Third District

Carmen Schaye, Ph.D.
Fourth District

Cindy Allen
Fourth District

Patrick Wilson
Fourth District

Lucia Moreno-Linares
Fourth District

Catherine Tolentino
Fourth District Alternate

Deane Leavenworth
Fifth District

Jozef Essavi
Fifth District

Tyrone Hampton
Fifth District

Onnik Mehrabian
Fifth District Alternate

REGULAR MEETING NOTICE AND AGENDA Wednesday, January 8, 2025 10:00 AM – 11:45 AM

MEETING CANCELLED

Meeting will be rescheduled

IN-PERSON MEETING INFORMATION:

Department of Economic Opportunity HQ
TERRACE ROOM A, B & C
510 S Vermont Avenue, Los Angeles, CA 90020

VIRTUAL MEETING INFORMATION:

Web Access: [SBC Meeting Link](#)
Web Access Password: SPUN7K
Phone Access Number: 1-323-776 6996, 789 508 435#
Phone Access Code/Meeting Number: 293 133 526 773#

- A. CALL TO ORDER
- B. LAND ACKNOWLEDGEMENT
 - a. DEO will deliver the acknowledgement.
- C. ROLL CALL
- D. CHAIR'S REMARKS
- E. PUBLIC COMMENT
- F. RECOGNITION OF INCOMING SBC COMMISSIONER
Mr. Barney Santos, appointed by Supervisor Hilda L. Solis
- G. ACTION ITEMS



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Lindsey P. Horvath
Janice Hahn
Kathryn Barger

Commissioners

Chair

Angela Gibson-Shaw
Second District

Vice Chair

Vartan Djhanian
Fifth District

Andrew Chou
First District

Bridget Prince
First District

Kerry Doi
First District

Barney Santos
First District

Carina Rivera
First District Alternate

Ametta Mack
Second District

Sarah R. Harris
Second District

Leslie Jones
Second District Alternate

Adriana Gomez
Third District

Arthur Lensky
Third District

Robyn Ritter-Simon
Third District

Scott Mayers, Ph.D.
Third District

Carmen Schaye, Ph.D.
Fourth District

Cindy Allen
Fourth District

Patrick Wilson
Fourth District

Lucia Moreno-Linares
Fourth District

Catherine Tolentino
Fourth District Alternate

Deane Leavenworth
Fifth District

Jozef Essavi
Fifth District

Tyrone Hampton
Fifth District

Onnik Mehrabian
Fifth District Alternate

a. **DRAFT MINUTES OF THE L.A. COUNTY SMALL BUSINESS COMMISSION (SBC) QUARTERLY MEETING HELD ON OCTOBER 11, 2024**

Presenter: Angela Gibson-Shaw, Chair, L.A. County SBC

Summary: This item presents for review and approval, and any other action deemed necessary, the Draft Minutes of the L.A. County SBC Quarterly Meeting held on October 11, 2024. **(ACTION ITEM)**

b. **APPROVAL OF THE 2024 SMALL BUSINESS COMMISSION ANNUAL REPORT**

Presenter: Angela Gibson-Shaw, Chair, L.A. County SBC

Summary: This item will provide an overview, status update, approval process, and next steps. The SBC Annual Report is due on January 31, 2025. **(ACTION ITEM)**

c. **SMALL BUSINESS COMMISSION CHAIR AND VICE CHAIR 2024 ELECTION**

Presenter: Leslie Jones, Nominating Committee Chair

Summary: The SBC Nominating Committee Chair and its members will lead the SBC Chair and Vice Chair election in accordance with Appendix G of the SBC Administrative Manual. **(ACTION ITEM)**

d. **SMALL BUSINESS COMMISSION ENGAGEMENT SURVEY**

Presenter: Angela Gibson-Shaw, Chair, L.A. County SBC

Summary: This item presents a draft survey to the Commission for a vote on its distribution to Commission members. The survey will include a set of questions designed to assess ways to increase Commission members' engagement and participation in attending both full Commission and committee meetings throughout the year. **(ACTION ITEM)**

H. PRESENTATIONS



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Lindsey P. Horvath
Janice Hahn
Kathryn Barger

Commissioners

Chair

Angela Gibson-Shaw
Second District

Vice Chair

Vartan Djihanian
Fifth District

Andrew Chou
First District

Bridget Prince
First District

Kerry Doi
First District

Barney Santos
First District

Carina Rivera
First District Alternate

Ametta Mack
Second District

Sarah R. Harris
Second District

Leslie Jones
Second District Alternate

Adriana Gomez
Third District

Arthur Lensky
Third District

Robyn Ritter-Simon
Third District

Scott Mayers, Ph.D.
Third District

Carmen Schaye, Ph.D.
Fourth District

Cindy Allen
Fourth District

Patrick Wilson
Fourth District

Lucia Moreno-Linares
Fourth District

Catherine Tolentino
Fourth District Alternate

Deane Leavenworth
Fifth District

Jozef Essavi
Fifth District

Tyrone Hampton
Fifth District

Onnik Mehrabian
Fifth District Alternate

a. LOS ANGELES 2028 OLYMPIC AND PARALYMPIC GAMES

Presenter: Leila Lee, Assistant Director, Business and Economic Development Branch, and HR&A Advisors (tentative)

Summary: This item presents an update on the County's LA28 study and related efforts to support participation and inclusive procurement opportunities for small and micro businesses. **(PRESENTATION AND DISCUSSION)**

b. SMALL BUSINESS COMMISSION WEBPAGE

Presenter: Felipe Moscoso, Chief, Consumer and Business Affairs Representative, Office of Small Business and Lara Arsinian, Head, Marketing and Communications

Summary: This item presents an overview of the Commission's updated webpage, highlighting its work, members, and support for Los Angeles County initiatives, as well as next steps in building a new DEO and Commission website. **(PRESENTATION AND DISCUSSION)**

H. DEO UPDATES

a. PROGRAM AND PERFORMANCE BRIEFING

Presenter: Felipe Moscoso, Chief, Consumer and Business Affairs Representative, Office of Small Business and Enrique Gonzalez, Supervisor

Summary: This item presents key program and performance updates for information and discussion, including the Draft Office of Small Business quarterly performance report template and updates on the DEO Holiday Grant program and other small business services.

(PRESENTATION AND DISCUSSION)

I. MISCELLANEOUS

- a. Public Comment
- b. Items of interest to the Commission (Future Agenda Items)
- c. Adjournment

NEXT MEETING: To Be Determined

Meeting location: 510 S Vermont Ave, Los Angeles, CA 90020

Please note that public comments will be accepted by e-mail or mail.

You may submit public comment by e-mail to opportunity_sbcommission@opportunity.lacounty.gov
or by mail to:

Attention:
Department of Economic Opportunity
Office of Small Business Commission
510 S. Vermont Avenue
11th Floor
Los Angeles, CA 90020

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of the Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Economic Opportunity, 510 S Vermont Avenue, 11th Floor, Los Angeles, CA 90020 during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.