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# COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

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Board of Supervisors

Hilda L. Solis  
Holly J. Mitchell  
Lindsey P. Horvath  
Janice Hahn  
Kathryn Barger

*"To Enrich Lives Through Effective and Caring Service"*

## Commissioners

### **Committee Chair**

Angela Gibson-Shaw  
Second District

### **Vice Chair**

Vartan Djhanian  
Fifth District

Sarah R. Harris  
Second District

Deane Leavenworth  
Fifth District

## EXECUTIVE COMMITTEE MEETING NOTICE AND AGENDA

**Friday, November 8, 2024**

**10:15 a.m. – 11:15 a.m.**

**510 S Vermont Avenue**

**11<sup>th</sup> Floor**

**Room VCHQ TK02**

**Los Angeles, CA 90022**

[SBC Executive Committee Meeting Link](#)

**Meeting Number/Access Code:** 525 123 998#

**Password:** 5wEGBL

**Join by Phone:** 1-323-776-6996, 525123998#

1. Call to Order
2. Roll Call and Confirmation of Quorum
3. Public Comment
4. Approval of Executive Committee Meeting Minutes for:
  - August 16, 2024 (**Action Item**)
5. 2024 SBC Annual Report (**Discussion**)
  - Chair Gibson-Shaw will lead the discussion on assigning roles and responsibilities to each committee member for the creation of the 2024 Annual Report.
6. SBC Member Engagement (**Discussion**)
  - Chair Gibson-Shaw will lead the discussion on strategies to engage commission members in attending the meetings and participating in other commission activities.
7. 2025 SBC Goals and Objectives (**Discussion**)
  - Chair Gibson-Shaw will lead the discussion on the items SBC wants to focus on and prioritize in 2025.
8. Economic Development and Outreach and Contracting and Procurement Committee Updates
9. Future Agenda Items
10. Adjournment

NEXT COMMITTEE MEETING: **Wednesday, February 19, 2025**

**10:15 a.m. – 11:15 a.m.**

NEXT COMMISSION MEETING: **Wednesday, January 8, 2025**

**10:00 a.m. – 11:45 a.m.**

Location and Format To Be Determined Based on Brown Act Suspensions

510 S. Vermont Avenue, Los Angeles, CA 90020  
Telephone (844) 432-4900 \* Website: [opportunity.lacounty.gov](http://opportunity.lacounty.gov)

### LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

### ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

### SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Workforce Development, Aging and Community Services, Office of Small Business, 510 S. Vermont Avenue, Los Angeles, CA 90020, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.