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## COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

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### Board of Supervisors

Hilda L. Solis  
Holly J. Mitchell  
Lindsey P. Horvath  
Janice Hahn  
Kathryn Barger

*"To Enrich Lives Through Effective and Caring Service"*

### Commissioners

**Committee Chair**  
Sarah R. Harris  
Second District

Kerry Doi  
First District

Carmen Estrada Schaye  
Fourth District

Lucia Moreno-Linares  
Fourth District

## CONTRACTING AND PROCUREMENT COMMITTEE MEETING NOTICE AND AGENDA Friday, November 8, 2024 9:00 a.m. – 10:00 a.m.

Department of Economic Opportunity  
510 S. Vermont Avenue  
11th Floor, Room VCHQ TK02  
Los Angeles, CA 90020

[SBC Contracting and Procurement Committee Meeting Link](#)

**Meeting Number/Access Code:** 525 123 998

**Password:** 5wEGBL

**Join by Phone:** 1-323-776-6996, 525123998#

1. Call to Order
2. Roll Call and Confirmation of Quorum
3. Public Comment
4. Approval of Contracting and Procurement Committee Meeting Minutes for:
  - August 14, 2024 **(Action Item)**
5. Committee Chair's Remarks
  - SBC Committee Chair Harris will lead the discussion on goals and action items for 2025. **(Discussion)**
6. Department of Economic Opportunity, Office of Small Business (OSB)
  - Enrique Gonzalez, Supervisor, will provide an update on the OSB's quarterly performance data, focusing on the key metrics that we are tracking as a department. Committee Chair Harris will lead the discussion on determining the next steps following the presentation. **(Presentation and Discussion)**
7. Future Agenda Items
8. Adjournment

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NEXT COMMITTEE MEETING: **Wednesday, February 19, 2025**

**9:00 a.m. – 10:00 a.m.**

NEXT COMMISSION MEETING: **Wednesday, January 8, 2025**

**10:00 a.m. – 11:45 p.m.**

510 S. Vermont Ave., 11<sup>th</sup> Floor, Los Angeles, CA 90020

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Telephone (844) 432-4900 \* Website: [opportunity.lacounty.gov](http://opportunity.lacounty.gov)

### LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

### ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

### SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Workforce Development, Aging and Community Services, Office of Small Business, 510 S. Vermont Avenue, Los Angeles, CA 90020, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.