



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

Hilda L. Solis
Holly J. Mitchell
Lindsey P. Horvath
Janice Hahn
Kathryn Barger

"To Enrich Lives Through Effective and Caring Service"

Commissioners

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Mark Robertson
Second District

Vice Chair

James Finney-Conlon
Third District

Angela Gibson-Shaw
Second District

Lucia Moreno-Linares
Fourth District

EXECUTIVE COMMITTEE MEETING NOTICE AND AGENDA

Friday, December 22, 2023

1:00 p.m. – 2:00 p.m.

510 S Vermont Avenue

11th Floor

Room VCHQ 11L16 & 11K16

Los Angeles, CA 90022

[SBC Executive Committee Meeting Link](#)

Meeting Number/Access Code: 293 455 137 362

Password: UNtR4K

Join by Phone: 1-323-776-6996, 882920028#

1. Call to Order
2. Roll Call and Confirmation of Quorum
3. Public Comment
4. Approval of Executive Committee Meeting Minutes for:
 - October 13, 2023 (**Action Item**)
5. Recruitment of New Committee Members (**Discussion**)
 - Chair Robertson will lead the discussion on ways to engage commission members to join and participate in the Economic Development and Outreach and Procurement and Reciprocity Committee.
6. SBC Annual Report – due on January 31, 2024 (**Discussion**)
 - Chair Robertson will lead a discussion on where the committee is regarding the report's completion.
7. DEO's work on Equity Infrastructure (**Discussion**)
 - Jessica Kim, Chief Deputy, will provide a status on the department's efforts to promote increasing the number of contracts going on hubs, providing technical assistance, leveraging and improving the County's certification numbers, and strategies to promote contracting opportunities to small businesses.
8. Economic Development and Outreach and Procurement and Reciprocity Committee Updates
9. Future Agenda Items
10. Adjournment

NEXT MEETING: Friday, February 16, 2024

10:15 a.m. – 11:15 a.m.

Location and Format To Be Determined Based on Brown Act Suspensions

510 S. Vermont Avenue, Los Angeles, CA 90020

Telephone (844) 432-4900 * Website: opportunity.lacounty.gov

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Workforce Development, Aging and Community Services, Office of Small Business, 510 S. Vermont Avenue, Los Angeles, CA 90020, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.