



COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

Board of Supervisors

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"To Enrich Lives Through Effective and Caring Service"

Commissioners

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Fourth District

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First District

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Third District

Carmen Estrada Schaye
Fourth District

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Second District

PROCUREMENT AND RECIPROCITY COMMITTEE MEETING NOTICE AND AGENDA

Wednesday, September 13, 2023
2:00 p.m. – 3:00 p.m.

Department of Economic Opportunity
510 S. Vermont Avenue
11th Floor, Suite 11F25
Los Angeles, CA 90020

[SBC Procurement and Reciprocity Committee Meeting Link](#)

Meeting Number/Access Code: 2552 928 4937

Password: SBCPRC!

Join by Phone: 1-650-479-3208

1. Call to Order
2. Roll Call and Confirmation of Quorum
3. Public Comment
4. Approval of Procurement and Reciprocity Committee Meeting Minutes for:
 - August 16, 2023 **(Action Item)**
5. County of Los Angeles, Department of Economic Opportunity, Office of Small Business, Concierge Program
 - Cristina Delgado and Santiago Orozco representatives from the Office of Small Business will provide an overview of the Concierge and Certification services, including certification process and renewal. **(PRESENTATION AND DISCUSSION)**
6. Future Agenda Items
7. SBC Calendar Reminder
 - Next Commission Meeting is scheduled on October 18, 2023, at 10:00 am
8. Adjournment

NEXT MEETING: Wednesday, October 11, 2023

2:00 p.m. – 3:00 p.m.

510 S. Vermont Ave., 11th Floor, Suite 11F25, Los Angeles, CA 90020

510 S. Vermont Avenue, Los Angeles, CA 90020
Telephone (844) 432-4900 * Website: opportunity.lacounty.gov

LOBBYIST REGISTRATION

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

ACCOMMODATIONS

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

SUPPORTING DOCUMENTATION

Supporting documentation can be obtained at the Department of Workforce Development, Aging and Community Services, Office of Small Business, 510 S. Vermont Avenue, Los Angeles, CA 90020, during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.