

**ADDENDUM ONE (1) TO THE LOS ANGELES COUNTY AMERICA'S JOB CENTERS OF CALIFORNIA
(AJCCs) MODERNIZATION REQUEST FOR PROPOSALS (RFP)**

RFP NO. AJCC-2223

The purpose of this Addendum is to answer questions received during the Question-and-Answer period between the dates of March 30, 2023, and April 20, 2023.

QUESTION 1:

It appears Watts and South Los Angeles are not identified in the 7 areas for the subject RFP. Will proposers operating in the Watts area be eligible to apply in this round or is there a subsequent RFP with more inclusive areas?

ANSWER 1:

Per RFP Section 3.3, Proposer(s) shall be a private non-profit organization, for-profit organization, public agency, social enterprise agency, or public or private institution of higher education to operate as the Comprehensive AJCC and/or Non-Comprehensive AJCC. Workforce Development Boards are precluded from applying for funding under this procurement. As such, there is no prohibition as to where an otherwise qualifying organization is currently situated and operating. With that being said, Proposer's may submit up to three (3) proposals total among the Subregions stated in RFP Sections 2.4.1.2, 2.4.1.3, and 2.4.2.

If awarded, selected subrecipients must operate out of, and provide the services indicated in this RFP from, a County assigned/awarded AJCC site, the locations of which are pre-determined by the County will also separately fund the cost of rents and leases, as well as basic utilities not included in the lease, above and beyond the allocations in the RFP for the operations of these County-determined sites, as indicated in RFP section 2.4.5.

Note that Watts is under the jurisdiction of the City of Los Angeles Local Workforce Development Area, however, there are portions of the South LA area that are within the County of Los Angeles Local Workforce Development Area which, as part of this procurement, will be under the purview of the Rancho Dominguez AJCC. Please refer to Exhibit A-1, Los Angeles County America's Job Centers of California Modernization: WIOA Title I Adult, Dislocated Worker, and Youth@Work Programs Statement of Work, Attachment 1 - Los Angeles County Proposed AJCC Subregions and Attachment 2 – AJCC Subregion Cities and Unincorporated Areas for more detail.

QUESTION 2:

If respondents/agencies can submit up to three applications for sub-regions, is there a maximum number of awards that will be made to an individual agency? (Preparation of Proposal 7.5.2 Page 29).

**ADDENDUM ONE (1) TO THE LOS ANGELES COUNTY AMERICA'S JOB CENTERS OF CALIFORNIA
(AJCCs) MODERNIZATION REQUEST FOR PROPOSALS (RFP)**

RFP NO. AJCC-2223

ANSWER 2:

To clarify, RFP Section 7.5.2 states "The maximum number of Subregions a Proposer can apply for is three (3); this does not include the WIOA RR Program." A Proposer cannot submit more than one (1) proposal per Subregion and given that a maximum of three (3) Subregions can be applied for, a Proposer cannot submit more than a total of three (3) proposals. Additionally, the RFP does not limit the number of subawards to be awarded to a successful Proposer. It's possible for one agency to receive a subaward in more than one Subregion if it were the highest scored proposer for that Subregion.

Per RFP section 8.2, The recommendation to award a Subaward will not bind the Board of Supervisors to award a Subaward to the prospective Subrecipient(s). In addition, the County retains the right to select a proposal other than the proposal receiving the highest number of points if County determines, in its sole discretion, another proposal is the most overall qualified, cost-effective, responsive, responsible and in the best interests of the County.

QUESTION 3:

We noted the intention to fund three Rapid Response Programs County-wide. What is the maximum total number of Rapid Response programs a respondent/agency may be funded for? (Funding Availability 2.3 Table RR Page 7).

ANSWER 3:

Please see response to Question 2 above.

QUESTION 4:

Can the County define the term "operating budget?" What is included in this definition as it applies to secondary subrecipients? (Section 3.10.1.2 Secondary Subrecipient Minimum Mandatory Requirements, Page 14).

ANSWER 4:

For purposes of this RFP, the operating budget is the total annual budget (revenue) of the Secondary Subrecipient/CBO organization. The operating budget may not be greater than \$1.5 million annually.

QUESTION 5:

With regard to Exhibit E "Subrecipient's Administration" must this form be submitted in advance of the RFP submission, with the final package or is this form completed upon successful award? (Appendix A, Exhibit E)

**ADDENDUM ONE (1) TO THE LOS ANGELES COUNTY AMERICA'S JOB CENTERS OF CALIFORNIA
(AJCCs) MODERNIZATION REQUEST FOR PROPOSALS (RFP)**

RFP NO. AJCC-2223

ANSWER 5:

Exhibits attached to Appendix A, Sample Subaward, are not required at this time. These Exhibits will be submitted during subaward execution. Please refer to RFP Section 7.6.11 for a listing of required forms and documents to be submitted with the proposal.

QUESTION 6:

In regard to Subrecipient "Minimum Mandatory Requirements," are these forms submitted with the formal proposal? (Appendix B, Exhibit 7A)

ANSWER 6:

Yes. As noted in RFP Section 7.6.11, all forms and documents listed shall be submitted with the agency's proposal submission.

QUESTION 7:

Are CBOs required to contact DEO at this time to state their interest in serving as a subrecipient?
(no suitable reference)

ANSWER 7:

CBOs that are interested in applying as Secondary Subrecipient are not required to directly contact DEO to state their interest in serving as a Secondary Subrecipient, however we highly encourage CBOs to indicate their interest by completing the CBO interest form, [AJCC Modernization RFP – Community Based Organization \(CBO\) Interest Form \(office.com\)](#). This form is for CBOs interested in co-applying with a Primary Subrecipient. Primary Proposers may connect with CBOs that submitted an interest form by accessing this link: <https://opportunity.lacounty.gov/wp-content/uploads/2023/04/AJCC-Modernization-RFP-%E2%80%93-Community-Based-Organization-CBO-Interest-Form-Responses.xlsx>. Both the interest form and link to the interested CBO list are also accessible from DEO's AJCC Modernization RFP webpage: [Modernizing LA County's AJCCs - Department of Economic Opportunity](#).

Importantly, in order to be considered for award, CBOs interested in becoming a Secondary Subrecipient must co-apply with a Primary Proposer, as further described in RFP sections 1.1.1; 2.4.1.4.2; and 3.10. The relationship of the Primary Subrecipient and Secondary Subrecipient (CBO) is also further described in RFP Exhibit A-1, Los Angeles County America's Job Centers of California Modernization: WIOA Title I Adult, Dislocated Worker, and Youth@Work Programs Statement of Work, Section 1.7.