

APPENDIX B, REQUIRED FORMS - EXHIBIT 7

**MINIMUM MANDATORY REQUIREMENTS**

Proposer acknowledges and certifies that it meets and will comply with the Proposer's Minimum Mandatory Requirements indicated below and as stated in Paragraph 3.0, of this Request for Proposal (RFP).

Section No.	Minimum Mandatory Requirements (MMRs)	Complies with MMRs	
		Yes	No
3.0	Proposer can demonstrate their ability and qualifications to successfully provide the required Program Services outlined in Appendix A, Sample Subaward, Exhibits A-1 through A-3, Statements of Work (SOW), and SOW Attachments, provided they meet the following mandatory requirements in Section 3.0, of the RFP.		
3.1	If Proposer's compliance with a County contract has been reviewed by the Department of the Auditor-Controller within the last ten (10) years, Proposer shall not have unresolved questioned costs identified by the Auditor-Controller, in an amount over \$100,000.00, that are confirmed to be disallowed costs by the contracting County department and remain unpaid for six (6) months or more from the date of disallowance, unless such disallowed costs are the subject of current good faith negotiations to resolve the disallowed costs, in the opinion of the County.		
3.2.1	Proposer applying for funding as a Comprehensive America's Job Center of California (AJCC), or a Non-Comprehensive AJCC shall have a minimum of three (3) consecutive years of experience within the past five (5) years administering workforce employment and training programs for Adults, Dislocated Workers and/or Youth, respectively, with yearly funding of at least \$1,000,000 or more and Program Services equivalent or substantially similar to the Program Services stated in Appendix A, Sample Subaward, Exhibit A-1, ADW/Youth SOW, of this RFP. Proposer may use combined experience operating Adult, Dislocated Worker, Youth Programs and/or similar workforce programs, as long as the total combined experience is three (3) consecutive years within the past five (5) years.		
3.2.2	Proposer submitting a proposal to provide WIOA Rapid Response (RR) Program Services shall also apply for Comprehensive AJCC funding, in any Subregion, and have a minimum of two (2) consecutive years of experience within the past five (5) years providing RR and lay-off aversion type Program Services equivalent or similar to the Program Services identified in Appendix A, Sample Subaward, Exhibit A-3, WIOA RR Program SOW, Section 1.6, Specific WIOA RR Program Work Requirements, of this RFP.		

3.2.3	Proposer submitting a proposal to provide Veterans Program Services shall have a minimum of two (2) consecutive years of experience within the past five (5) years providing veterans grant-specific employment and training services to veterans and their eligible spouses, equivalent or similar to the Program Services identified in Appendix A, Sample Subaward, Exhibit A-2 Veterans AJCC SOW, Section 1.11, Program Eligibility and Services, of this RFP.		
3.3	Proposer shall be a private non-profit organization, for-profit organization, public agency, social enterprise agency, or public or private institution of higher education, to operate as the County's Comprehensive and/or Non-Comprehensive AJCC. Workforce Development Boards are precluded from applying for funding under this procurement.		
3.4	Proposer shall attend the Mandatory Virtual Proposer's Conference or verify that they have viewed the recording when it becomes available.		
3.5	Proposer shall have a completed and signed Appendix B, Required Forms, Exhibit 1, Proposer's Organization Questionnaire/Affidavit, acknowledging and certifying that it meets and will comply with all of the Minimum Mandatory Requirements listed herein.		
3.6	Proposer shall complete and submit Appendix B, Required Forms, Exhibit 2, Certification of Compliance; Exhibit 4, Proposer's Debarment History and List of Terminated Contracts; Exhibit 5, Declaration, Exhibit 7, Minimum Mandatory Requirements; and Exhibit 8, Proposer's List of References.		
3.7	Proposer shall submit Required Support Documents for Corporations, Limited Liability Companies and Limited Partnerships, as described in Sub-section 7.6.4, of this RFP.		
3.8	Proposer shall submit Board of Directors Authorization Warranty, as described in Sub-section 7.6.5, of this RFP.		
3.9	Proposer shall accept all terms and conditions of Appendix A, Sample Subaward and Exhibits A-1 through A-3, SOWs and SOW Attachments, as detailed in Sub-section 7.6.10, of this RFP.		