



## COUNTY OF LOS ANGELES SMALL BUSINESS COMMISSION

### Board of Supervisors

Hilda L. Solis  
Holly J. Mitchell  
Lindsey P. Horvath  
Janice Hahn  
Kathryn Barger

### Commissioners

#### Chair

Angela Gibson-Shaw  
Second District

#### Vice Chair

Vartan Djihanian  
Fifth District

Andrew Chou  
First District

Kerry Doi  
First District

Barney Santos  
First District

Ali Ataya  
First District

Carina Rivera  
First District Alternate

Ametta Mack  
Second District

Sarah R. Harris  
Second District

Leslie Jones  
Second District

Adriana Gomez  
Third District

Aura Garcia  
Third District

Robyn Ritter-Simon  
Third District

Scott Mayers, Ph.D.  
Third District

Carmen Schaye, Ph.D.  
Fourth District

Cindy Allen  
Fourth District

Patrick Wilson  
Fourth District

Lucia Moreno-Linares  
Fourth District

Catherine Tolentino  
Fourth District Alternate

Deane Leavenworth  
Fifth District

Jozef Essavi  
Fifth District

Tyrone Hampton  
Fifth District

Onnik Mehrabian  
Fifth District Alternate

## REGULAR MEETING NOTICE AND AGENDA Wednesday, October 8, 2025 10:00 AM – 11:45 AM

### IN-PERSON MEETING INFORMATION:

Department of Economic Opportunity  
510 S Vermont Avenue, Terrace Room B & C  
Los Angeles, CA 90020

### VIRTUAL MEETING INFORMATION:

Web Access: [SBC Meeting Link](#)

Web Access Password: Nv7HC6SF

Phone Access Number: 1-323-776 6996, 554882276#

Phone Access Code/Meeting Number: 274 821 566 858#

### PUBLIC COMMENT:

FOR PUBLIC COMMENT ON AN AGENDA ITEM OR NON-AGENDA ITEM,  
PLEASE USE THE LINK PROVIDED BELOW.

Please note that if you wish to address the Commission during the meeting, **a total of one (1) minute will be allowed.** Requests to be heard must be submitted to DEO staff by completing a Public Comment Form using the link provided. (In the interest of facilitating the Board's business, the Chair may limit the amount of time allotted to each speaker by addressing the Commission).

**Attachment** [Public Comment Form – Small Business Commission Meeting Public Card](#)

#### A. CALL TO ORDER

#### B. LAND ACKNOWLEDGEMENT

- a. Marissa Lao, DEO, will deliver the acknowledgement.

#### C. ROLL CALL

#### D. CHAIR'S REMARKS

#### E. PUBLIC COMMENT

#### F. ADMINISTRATION

##### a. RECOGNITION OF INCOMING SBC COMMISSIONER

- Mr. Ali Ataya, appointed by Supervisor Hilda L. Solis, 1<sup>st</sup> District.
- Mr. Aura Garcia, appointed by Supervisor Lindsey P. Horvath, 3<sup>rd</sup> District.



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## b. DRAFT MINUTES OF THE L.A. COUNTY SMALL BUSINESS COMMISSION (SBC) QUARTERLY MEETING HELD ON JULY 9, 2025

**Presenter:** Angela Gibson-Shaw, Chair, L.A. County SBC

**Summary:** This agenda item provides the Draft Minutes from the L.A. County Small Business Commission Quarterly Meeting held on July 9, 2025, for the Commission's review, approval, and any further action as needed. **(ACTION ITEM)**

## c. ESTABLISHMENT OF THE SBC 2025 NOMINATING COMMITTEE

**Presenter:** Angela Gibson-Shaw, Chair, L.A. County SBC

**Summary:** This agenda item proposes the establishment of the 2025 SBC Nominating Committee, in accordance with Appendix G of the SBC Administrative Manual, to facilitate the nomination of the Chair and Vice Chair for 2025. **(ACTION ITEM)**

## d. SBC 2026 CALENDAR OF MEETINGS

**Presenter:** Angela Gibson-Shaw, Chair, L.A. County SBC

**Summary:** This agenda item presents the proposed 2026 calendar for the Small Business Commission. Commission members will review the calendar and vote on its approval. **(ACTION ITEM)**

## e. SMALL BUSINESS COMMISSION 2<sup>nd</sup> ADVISORY MEMO

**Presenter:** Angela Gibson-Shaw, Chair, L.A. County SBC

**Summary:** This agenda item presents the draft of the second Advisory Board Memo for the Commission review and a vote. The submission deadline for this memo is December 31, 2025. The first memo has been previously submitted and included in the official record. **(ACTION ITEM)**

## f. SBC 2024 ANNUAL REPORT – JANUARY 31, 2026 DEADLINE

**Presenter:** Angela Gibson-Shaw, Chair, L.A. County SBC

**Summary:** This agenda item provides an overview of the report and outlines the process for its completion, and identifies the next steps required for its preparation and finalization. Commissioners are asked to submit a list of their 2025 accomplishments by October 22, 2025. **(ACTION ITEM)**



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## g. SBC RETREAT

**Presenter:** Angela Gibson-Shaw, Chair, L.A. County SBC

**Summary:** This agenda item provides an overview of the upcoming SBC Retreat scheduled for December 12, 2025, from 11:00 a.m. to 12:30 p.m. (tentatively at the Manhattan Beach Library). The retreat was proposed by the SBC Chair and Executive Committee to provide commissioners with dedicated time outside regular meetings to focus on strategic priorities. The session will center on planning a 2026 event aimed at engaging small businesses in open and candid discussions about their experiences operating within Los Angeles County. **(ACTION ITEM)**

## G. PRESENTATION

### a. CALIFORNIA BROWN ACT

**Presenter:** Jason Carnevale, Deputy County Counsel, The Office of County Counsel

**Summary:** This agenda item features a presentation on updates to the Brown Act, including current rules, provisions for virtual appearances, and ADA compliance requirements for Commission meetings. **(DISCUSSION)**

## H. DEO UPDATES

### a. SMALL BUSINESS SERVICES AND INITIATIVES

**Presenter:** Felipe Moscoso, Chief, Consumer and Business Affairs, Office of Small Business, Department of Economic Opportunity

**Summary:** This agenda item provides an overview of key DEO services and initiatives to support small businesses, including the Small Business Resiliency Fund to support businesses impacted by federal immigration enforcement, and the Shop Local campaign to support businesses impacted by the January 2025 wildfires, as well as updates on Equity in County Contracting (ECC) Initiative, County Certifications, and Concierge Services. **(DISCUSSION)**

## I. MISCELLANEOUS

### a. Public Comment

### b. Items of interest to the Commission (Future Agenda Items)

### c. Adjournment

NEXT MEETING: January 14, 2026

10:00 a.m.- 11:45 a.m.

Meeting location: 510 S Vermont Ave, Los Angeles, CA 90020

**Please note that public comments will be accepted by e-mail or mail.**

You may submit public comment by e-mail to [opportunity\\_sbcommission@opportunity.lacounty.gov](mailto:opportunity_sbcommission@opportunity.lacounty.gov)  
or by mail to:

Attention:  
Department of Economic Opportunity  
Office of Small Business Commission  
510 S. Vermont Avenue  
11<sup>th</sup> Floor  
Los Angeles, CA 90020

Written public comment or documentation must be submitted no later than 5:00 p.m. the day before the scheduled meeting. Please include the agenda item and meeting date in your correspondence. Correspondence received shall become part of the official record.

### **LOBBYIST REGISTRATION**

Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of the Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalty. For further information, call (213) 974-1093.

### **ACCOMMODATIONS**

Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or (213) 974-1707 (TDD), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. y 5:00 p.m. lunes a viernes.

### **SUPPORTING DOCUMENTATION**

Supporting documentation can be obtained at the Department of Economic Opportunity, 510 S Vermont Avenue, 11<sup>th</sup> Floor, Los Angeles, CA 90020 during normal business hours: Monday – Friday, 8:00 A.M. – 4:30 P.M.